

## MDS QCT Version 9.18.00 Installation Instruction

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### Important Information:

- ❖ **Previous versions** of the MDS QCT **DO NOT NEED TO BE UNINSTALLED**. The software has been developed to allow continued use of previous versions as needed by the users.
- ❖ **THIS SOFTWARE SHOULD BE INSTALLED IN THE DEFAULT DIRECTORY (C:\MDSQCT) ON MACHINES WHERE PREVIOUS VERSIONS ARE INSTALLED**. A systems administrator should give the directory where the software is installed with full control (read, write, read & execute, etc.) access rights.
- ❖ There are now **THREE** files to download, unzip and execute. An additional downloadable file (i.e., "...Part 2") includes the MDS Assessment Item Sets files in PDF.
- ❖ **NOTE:** The RUG Calculation will NOT be available starting with the MDSQCT 19.18.00 Release. Please use the MDSQCT 19.17.00 version and prior to see RUG calculations. As a result of updating the MDSQCT to a 64-bit Windows Application, the RUGS calculation will not be generated when reviewing assessments for this version.

### Stand-Alone Installation:

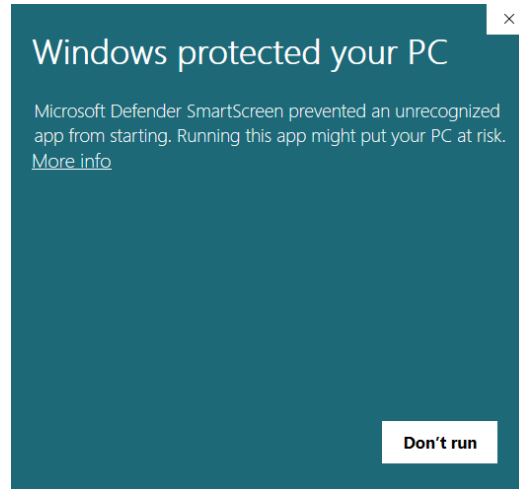
1. Download the MDS QCT software from the CMS.gov - MDS 3.0 Technical Information – Downloads web page. The URL is <https://www.cms.gov/Medicare/Quality-Initiatives-Patient-Assessment-Instruments/NursingHomeQualityInits/NHQIMDS30TechnicalInformation>
  - a. Navigate to the bottom of the web page to the Downloads section.
  - b. Click on the SetupMDSQCT91800\_**Part1**.zip (ZIP) link and download the SetupMDSQCT91800\_**Part1**.zip file.
  - c. Click on the SetupMDSQCT91800\_**Part2**.zip (ZIP) link and download the SetupMDSQCT91800\_**Part2**.zip file.
  - d. Click on the SetupMDSQCT91800\_**Part3**.zip (ZIP) link and download the SetupMDSQCT91800\_**Part3**.zip file.
  - e. Unzip the SetupMDSQCT91800\_**Part1**.zip file
  - f. Unzip the SetupMDSQCT91800\_**Part2**.zip file
  - g. Unzip the SetupMDSQCT91800\_**Part3**.zip file
2. Backup the existing installation directory if it exists (typically installed in C:\MDSQCT by default).
3. Execute the **SetupMDSQCT91800\_Part1.EXE** install program and accept all the defaults. **LEAVE THE DEFAULT INSTALLATION DIRECTORY AS C:\MDSQCT (unless the software was previously installed in a different directory).**

**PLEASE NOTE:** When you select the "Run" button to execute the program, the following MS Defender SmartScreen screen can be displayed. If this occurs, please perform the following:

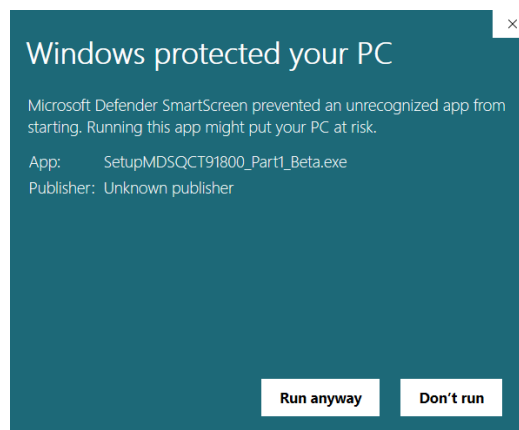
- a. When the screen below is displayed, please click on the "More info" link to get the next screen with the Application and Publisher information.

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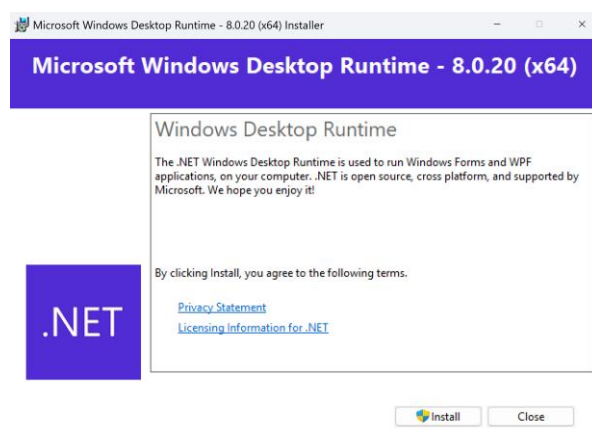
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- b. Please select the “Run anyway” option as it is safe to execute the program.



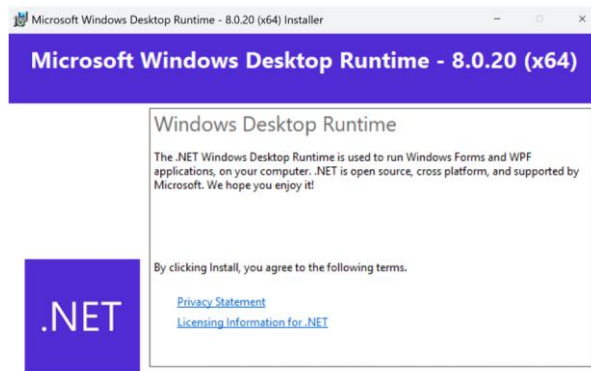
- c. The Microsoft Visual Studio Desktop Runtime Set-up Files will automatically be installed as a part of the installation process. When prompted, follow the instructions on screen and



When prompted, select the “Install” option.

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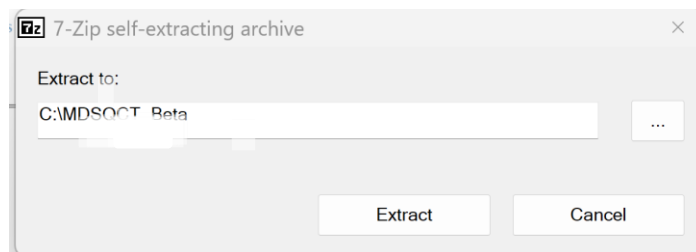
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When prompted, no action is required.

4. Make sure the installation directory has full control of access rights for all users of the software.
5. **Execute the SetupMDSQCT91800\_Part2.EXE install program and accept all the defaults. LEAVE THE DEFAULT INSTALLATION DIRECTORY AS C:\MDSQCT (unless the software was previously installed in a different directory).**

When installing the SetupMDSQCT91800\_Part2.EXE install program, the WinZip Self-Extractor file for the JDK files will display a prompt for the Extract To: location. Please leave the default value, unless the software was previously installed in a different directory.



6. **Execute the SetupMDSQCT91800\_Part3.EXE install program and accept all the defaults.**
7. If the software is inadvertently installed incorrectly, uninstall the software and restore the backup you made and run the installation again using the instructions above.

### Starting Stand-Alone Software:

1. To run the local workstation version of the MDS QCT software, click on the MDS QCT shortcut-icon from the desktop (if this step was selected during installation).
2. When the program starts up, log in as ID1/ID1 (or whatever users have been previously defined). Please note that ID1 is used for both User ID and password.
3. If this is the first time the software has been installed, you can test the software by importing test data as follows:

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- a. Select Import Assessment button on the MDS QCT Management Window.
  - b. Select the Choose File button on the Import Window.
  - c. Select one of the test files displayed in the file browser window.
  - d. Select the Import button on the Import Window.
  - e. Select the Close button on the Import Window.
4. From the MDS QCT Management Window, select different residents and assessments for your work.

### Network Installation:

1. Download the MDS QCT software from the CMS.gov - MDS 3.0 Technical Information – Downloads web page. The URL is <https://www.cms.gov/Medicare/Quality-Initiatives-Patient-Assessment-Instruments/NursingHomeQualityInits/NHQIMDS30TechnicalInformation>
  - a. Navigate to the bottom of the web page to the Downloads section.
  - b. Click on the SetupMDSQCT91800\_**Part1**.zip (ZIP) link and download the SetupMDSQCT91800\_**Part1**.zip file.
  - c. Click on the SetupMDSQCT91800\_**Part2** (ZIP) link and download the SetupMDSQCT91800\_**Part2**.zip file.
  - d. Click on the SetupMDSQCT91800\_**Part3** (ZIP) link and download the SetupMDSQCT91800\_**Part3**.zip file
  - e. Unzip the SetupMDSQCT91800\_**Part1**.zip file
  - f. Unzip the SetupMDSQCT91800\_**Part2**.zip file
  - g. Unzip the SetupMDSQCT91800\_**Part3**.zip file
2. Backup the existing installation directory on the network, if it exists (typically installed in G:\MDSQCT the default for example).
3. **Execute the SetupMDSQCT91800\_Part1.EXE** install program from any machine that has access to the network drive (or on the server) and change the installation directory to network server drive where the software is to be installed. **LEAVE THE DEFAULT INSTALLATION DIRECTORY (for example G:\MDSQCT) unless the software was previously installed in a different directory.** Complete Steps 3a, 3b and 3c instructions above.
4. Make sure the installation directory has full control access rights for all users of the software on the server.
5. **Execute the SetupMDSQCT91800\_Part2.EXE** install program from any machine that has access to the network drive (or on the server) and change the installation directory to network server drive where the software is to be installed. **LEAVE THE DEFAULT INSTALLATION DIRECTORY (for example G:\MDSQCT) unless the software was previously installed in a different directory.**

When installing the SetupMDSQCT91800\_Part2.EXE install program, the WinZip Self-Extractor file for the JDK files will display a prompt for the Extract To: location. Please leave the default value, unless the software was previously installed in a different directory
6. **Execute the SetupMDSQCT91800\_Part3.EXE** install program and accept all the defaults.
7. If a mistake is made and the software is installed incorrectly, then uninstall the software and restore the backup you made and run the installation again using the instructions above.

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8. On the client machines, execute the SETUPMDSQC91800\_client.EXE install program and accept all the defaults. **LEAVE THE DEFAULT INSTALLATION DIRECTORY AS C:\MDSQCT.**
9. For network installation the system administrator must give each workstation security access to the application on the network server.
10. The default short cut (under the Start, Programs menu) created by the client installation should be changed to point to the program file (MDSQCT.exe) on the network server.
11. This completes installation on the client machines.

### Starting Network Software:

1. To run the network version, go to the MDS QCT Client shortcut created by the system administrator and select.
2. When the program starts up, log in as ID1/ID1 (or whatever users have been previously defined). Please note that ID1 is used for both User ID and password.
3. If this is the first time the software has been installed, you can test the software by importing test data as follows:
  - a. Select Import Assessment button on the MDS QCT Management Window.
  - b. On Import Window select Choose File button.
  - c. Select one of the test files displayed in the file browser window.
  - d. Select the Import button on the Import Window.
  - e. Select the Close on the Import Window.
4. From the MDS QCT Management Window you can now begin to select different residents and assessments for your work.